

MIAMI LAKES WINDMILL GATE

INSTRUCTIONS:

- 1- If applicants are not legally married, an application on each person must be completed.
- 2- Print legibly or type all information. Account, telephone numbers and complete addresses are required.
- 3- If any question is not answered or left blank, this application may be returned, not processed and not approved.
- 4- Missing information will cause delays in processing your application.
- 5- Only the applicants are authorized to sign all forms.
- 6- Application fee is \$100.00 payable to Windmill Gate HOA.
- 7- A copy of the sale or rental contract is required.
- 8- A certificate of Approval will not be issued to anyone owning or driving a commercial vehicle to be parked on premises.

APPLICATION FOR OCCUPANCY

Purchase _____ or Lease _____

Property Address: _____

Name _____ Date of Birth _____ Soc. Sec. # _____

Phone _____ Email _____ Driver's Lic # _____

Marital Status [] Single [] Married [] Widow (er) [] Separated [] Divorced

Spouse Name _____ Date of Birth _____ Soc. Sec. # _____

Phone _____ Email _____ Driver's Lic # _____

Number of people who will occupy: Adults (over 18) _____ Children (under 18) _____

Names & Ages of children who will occupy: _____

Pets Yes [] No [] How many? _____ Type _____ Weight _____

Cars/Trucks : Make _____ Model _____ Year _____ Plate No. _____ State _____

Make _____ Model _____ Year _____ Plate No. _____ State _____

NO COMMERCIAL VEHICLES ALLOWED

PART I – RESIDENCE HISTORY

PRESENT ADDRESS: _____ Apt # _____ Own [] Rent []

City _____ State _____ Zip _____ Phone _____

PREVIOUS ADDRESS: _____ Apt # _____ Own [] Rent []

City _____ State _____ Zip _____ Phone _____

Name of Landlord (Mortgage Bank) _____ Phone _____

PREVIOUS ADDRESS: _____ Apt # _____ Own [] Rent []

City _____ State _____ Zip _____ Phone _____

Name of Landlord (Mortgage Bank) _____ Phone _____

PART II – EMPLOYMENT & BANK REFERENCES

ARE YOU Self employed Yes [] No [] Retired Yes [] No []

If yes, give your Company's name or your last employer as applicable

Do you use a Commercial Vehicle in your employment or business? Yes () No ()

Your Employer _____ Phone _____

From _____ To _____ Position or Job Title _____ Supervisor _____ Monthly Income _____

Address _____ City _____ State _____ Zip _____

Previous Employer _____ Phone _____

From _____ To _____ Position or Job Title _____ Supervisor _____ Monthly Income _____

Address _____ City _____ State _____ Zip _____

Spouse' Employer _____ Phone _____

From _____ To _____ Position or Job Title _____ Supervisor _____ Monthly Income _____

Address _____ City _____ State _____ Zip _____

Previous Employer _____ Phone _____

From _____ To _____ Position or Job Title _____ Supervisor _____ Monthly Income _____

Address _____ City _____ State _____ Zip _____

Bank Reference _____ Phone _____

City _____ State _____ Zip _____ Acct # _____

Have you ever been arrested for anything other than a minor traffic offense? Yes [] No []

PART III- CHARACTER REFERENCES

Name _____ Phone _____ Alt Phone _____

Address _____ City _____ State _____ Zip _____

Name _____ Phone _____ Alt Phone _____

Address _____ City _____ State _____ Zip _____

Applicant represents that all information given is true and correct and understands that as part of our procedure for processing your application, an outside agency will make an investigation from the information given and present their findings to us for review. This investigation may include, but is not limited to, character, general reputation, credit, residence and criminal search. Applicants agree not to hold the HOA or its agent liable for the discovery or non-discovery of information or any actions taken as a result of this investigation. Authorization is hereby given to release banking, credit resident, employment and other information pertinent to this application.

Applicant acknowledges receipt of the House Rules, as well as the Fourth Amendment to the Deed Restrictions.

Dated _____

Signature _____

(Applicant)

Signature _____

(Applicant's Spouse)

**AFTER CLOSING, PLEASE CALL:
305-819-4133 - HOTLINE
TO MAKE ARRANGEMENTS
TO PICK UP WELCOME PACKAGE**

AND MAIL ROOM KEYS.